



JHS PTSA

2020-21 School and Classroom Grant Application

Name of Applicant(s): _____

Total Requested: \$ _____

Department: _____

Grant Request Name: _____

Please use the checklist below to confirm you have included all information required on your Grant Application!

Forms can be submitted in hard copy or sent electronically to Sukawt to get Mr. Balla’s approval

- Approval by the department head
- Approval by principal
- Grant proposal description
- Number of students to benefit from this grant
- Detailed breakdown and supporting documentation of all costs for the request that might include: bids, quotes, internet order forms, correspondence, invoices, installation, services, shipping & handling, tax, etc.
- Purchase Order Request form

Applicant Signature: _____ Date: _____

Department Chair Signature: _____ Date: _____

Principal Signature: _____ Date: _____

Application Deadline: December 7, 2020
Completed application should be placed in the PTSA mailbox or emailed to president by end of the day on December 7th