

Jackson High School PTSA 7.3.95
Minutes of the Board Meeting
Wednesday, 10 February 2016

Members Present: Michelle Anderson, Denise Constantineau, Sandra Kramer, Kathryn Lee, Brandi Lind, Michelle Nims, Angela Steck, Kathi Webber, Mary Ainsworth. **Quorum met.**

1. Welcome and Introductions

- A. PTSA President Denise Constantineau called the meeting to order at 7:10pm.
- B. Denise welcomed and thanked all for coming.

2. Financials, Michelle Nims

- A. The JHS PTSA Corporate Renewal has been completed.
- B. Monthly membership fees have been paid.
- C. The books are present.
- D. No claims have been made against the insurance.
- E. The Financial Review has been completed.
 - i. Dawn Fettig, Lisa Mills, Kathi Webber comprised the Financial Review Committee.
 - ii. Kathi Webber reported that the Financials were well organized. The Review Checklist was completed.
 - iii. The next review will be year-end.

3. Minutes

The minutes of the 15 October 2015 General Membership Meeting were adopted as amended.

4. Paper Tigers, Denise Constantineau

The PTSA funded and sponsored documentary event was well attended and received. The panel discussion with community resource advocates was especially effective.

5. Kiln: The Board approved the installation grant with the following stipulations:

- 1. Jackson High School is responsible for the first \$3,000 of installation costs for the glass kiln.
- 2. Any actual installation cost, above the first \$3,000, will be paid by Jackson High School PTSA, up to a maximum of \$1,900.
- 3. In order to process payment, we will require detailed documentation showing the total cost of installation, including the \$3,000 paid by Jackson High School. In addition, an invoice showing the amount billed to the PTSA is required.
- 4. PTSA will issue a check once the documentation is received.
(Webber motion; Lee, second.)

6. Safety Supplies

Michelle Renee submitted a request for safety supplies for emergency situations.

JHS PTSA will ask Renee to identify consumables from non-consumables and to then submit her request in the current (Spring) grant process.

7. Grants

Constantineau updated the JHS PTSA grant form for the Spring grant process. Grant paperwork was distributed to staff on Wednesday, 10 February 2016; the application deadline is Friday, 26 February 2016.

8. Golden Acorn/Kudos

An Awards Committee will be selected to determine JHS PTSA awards. Nomination forms have been produced for distribution to staff and for publication in the March 2016 Wolf Tracks. Students can submit kudos that will be distributed at lunches.

9. State Awards

Constantineau will submit applications for WSPTA Awards of Excellence, i.e. Newsletter, Standards of Excellence, Website, et.al.

10. Naviance Clinic

JHS PTSA will host a Naviance Clinic at Jackson on Monday, 29 February 2016, 6-7:30pm.

11. JLC, Kathryn Lee and Angela Steck

- A. Course offerings for 2016-2017 are being determined; the planning guide may be on Naviance.
- B. JHS staff has created a discipline to develop standards/policy for the 2016-2017 Student Handbook.
- C. JHS has received district funds for substitutes for staff who wish to participate in peer teaching observations.
- D. SOSR went well.

12. Fundraising: Planners, Angela Steck

Constantineau and Steck created a survey about student planners that was shared with students at lunch. They are in the process of creating a survey for staff to complete.

13. Advocacy: Focus Day (see Focus Day Recap Handout)

14. March 2016 General Membership Meeting

- A. Information regarding the 26 April 2016 EPS Bond and Levy is available on the district website.

A district representative will attend the March General Membership to provide information.

- B. School Resource Officer Schuermeyer may present, "Run, Fight, Hide," a program regarding safety procedures, at the March meeting.

15. Staff Appreciation, Michelle Anderson

The February "Mardi Gras" staff appreciation was well attended and received.

The March theme will feature a St. Patrick's Day Baked Potato Bar.

16. Membership, Brandi Lind

JHS PTSA has 507 members; the goal was 504. 48 members are JHS staff members.

New Business:

A JHS PTSA Logo Contest was launched in the February 2016 WolfTracks.

The meeting was adjourned at 9:35pm.