Henry M. Jackson High

PTSA
everychild. one voice.®

JHS PTSA
2022-2023 School and Classroom Grant Application

Name of Applicant(s): _____

Total Requested: $_____

Department: _____

Grant Request Name: _____

Please use the checklist below to confirm you have included all information required on your Grant Application!

Forms can be submitted in hard copy or sent electronically to Sukawt for approval then Sukawt will get Mr. Balla's approval.

☐ Approval by the department head

☐ Approval by principal

☐ Grant proposal description

☐ Number of students to benefit from this grant

☐ Detailed breakdown and supporting documentation of all costs for the request that might include: bids, quotes, internet order forms, correspondence, invoices, installation, services, shipping & handling, tax, etc.

☐ Purchase Order Request form

Applicant Signature: _____ **Date:** _____

Department Chair Signature: _____ **Date:** _____

Principal Signature: _____ **Date:** _____

<u>Application Deadline: December 9, 2022</u>

Completed application should be placed in the PTSA mailbox or emailed to JHSPTSAScholarship@gmail.com by end of the day on December 9th.

If you have any questions, please contact Melissa Hinze at **JHSPTSAScholarship@gmail.com**